

CAMS HILL SCHOOL  
COVID-19 ADDENDUM  
TO GOOD BEHAVIOUR POLICY

(with effect from 8 March 2021)



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## 1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to the normal Cams Hill School Good Behaviour Policy. Pupils, parents/carers and staff should continue to follow the normal Good Behaviour Policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents/carers and pupils.

## 2. Expectations for pupils in school

### 2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents/carers should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents/carers should contact their child's Tutor if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

### 2.2 Embedding a positive culture

Pupils are expected to be:

#### **Ready**

1. Be on time, have all equipment, wear full school uniform.
2. Have an open mind to new ideas, new learning, new concepts.
3. Expect to be stretched and challenged.

#### **Respectful**

1. Follow instructions from all members of staff.
2. Listen to others, use appropriate language, be kind in what they say and what they do.
3. Look after equipment, displays, buildings, the environment, and our community.

#### **Safe**

1. Follow all rules for health and safety, follow the one-way system.
2. Look out for - and after - each other, keeping everyone safe.
3. Be in the right place at the right time, in the correct designated zone, not in unsupervised areas.

### 2.3 Altered routines

In line with the [latest government guidance](#) for full opening of schools, the following should be seen in addition to the existing school Good Behaviour Policy .

1. Arrival and departure times will be staggered. Pupils will join the one-way system to make their way directly to their tutor bases on arrival and leave via the nearest exit, following the one-way system at the end of the day.

	<b>Arrival:</b>	<b>Departure:</b>
<b>Year 7</b>	0830	1450
<b>Year 8</b>	0840	1500
<b>Year 9</b>	0840	1500
<b>Year 10</b>	0845	1505
<b>Year 11</b>	0830	1505

2. Pupils must sanitise their hands on entering the school building, upon arrival to and from an area and at the end of break and lunch times. (Pupils are expected to bring their own hand sanitiser).  
Pupils should follow hygiene rules, including washing hands, when asked throughout the day.
3. All pupils, unless [exempt](#), must wear a face covering when moving around inside the school buildings, in corridors and communal areas and when in classrooms. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity.
4. Pupils should only interact with others in their own bubble throughout the school day. Pupils should always obey social distancing rules, in and out of their bubble. Pupils must adhere to the stipulated break and lunch time zones. Pupils will not be permitted to wander around the school site.
5. The School has introduced a one-way system for movement around the school site, this is in line with government guidance. There will be specific queuing systems for the different bubbles and designated bubble zones, which will be communicated to pupils.
6. Pupils must not attempt to deliberately and unnecessarily perform actions associated with symptoms of COVID-19, for example but not limited to, coughing and/or sneezing. The School has the final say on whether the action is deliberate or not. Pupils must follow guidance when needing to cough or sneeze by covering their mouth and nose with a tissue and tissues should be disposed of correctly ('catch it, bin it, kill it') or coughing and sneezing into their arm. Pupils will be required to bring their own tissues and should continue to avoid touching their mouth, nose and eyes with their hands.
7. If a pupil feels they are experiencing symptoms of coronavirus, they should inform an adult as soon as possible.
8. Pupils are always expected to bring in the full equipment provisions; pupils will not be permitted to share equipment as per government guidelines.
9. Different year groups will be allocated separate zones during break and lunchtimes. This will be communicated to all staff and pupils.
10. Pupils will not be permitted to use the toilets, unless it is for an emergency, during lesson time. At break time, pupils will be permitted to use the nearest toilets and at lunch time the toilets in their respective zones.
11. Pupils must only use their own water bottles and eat/drink their own food. No sharing is approved.

#### 2.4 Actions and consequences

In the unfortunate event of unproductive or uncooperative behaviour, or where pupils are unable to manage the altered routines, pupils will be given clear and explicit warnings and reminders of appropriate choices. If, following this, behaviours do not improve, a consequence in line with the Good Behaviour Policy will be applied.

Any pupil who displays behaviours that demonstrate they are not willing to cooperate with us in maintaining a safe environment will be deemed to have committed a **serious** breach of the School's Good Behaviour Policy and an additional sanction, in line with our Actions and Consequences, will be considered.

If, in the event that there are incidents which pose a risk to pupils and staff, parents will be contacted immediately and the pupils will be required to be collected from school to ensure the safety of themselves and others.

If behaviour is to such an extent that an alternative timetable is needed, or a form of isolation or exclusion is required, we will use the existing procedures as outlined in the School's Good Behaviour Policy and follow the relevant legislation.

Where the behaviour of a pupil makes us worried that they are suffering, or are likely to suffer, significant harm, staff will continue to follow the School's Child Protection and Safeguarding Policies.

## 2.5 Pupils with Individual Behaviour Management Plans/Individual Pastoral Support Plans/Education, Health & Care Plans/Risk Assessments

Those pupils with pre-existing challenging behaviours should have an Individual Behaviour Management Plan (IBMP) implemented and any pupils who have been identified as requiring enhanced pastoral support will have an Individual Pastoral Support Plan (IPSP) put in place in line with good practice, or the requirements of a Risk Assessment or an Education, Health and Care Plan (EHCP). These plans will be reviewed regularly by the Head of Year/SENDCo, to include any potential changes to the individual needs of the child, including the impact of COVID-19 and lockdown, and amendments to the 'look and feel' of the School on their return. We recognise that there will be some children and young people who may require any one of these plans for the first time.

Risk assessments will be undertaken for individuals with Social Emotional and Mental Health (SEMH) needs and those presenting challenging behaviours. These will draw on the above plans. In being balanced and measured, risk assessments will reflect both the risks to others that may present, as well as the risks and benefits to the child of the various potential mitigations. Parents/carers will need to be involved in this process, along with any other linked professionals. The usual support services are available if further advice is necessary.

## 2.6 Phased Return

A small minority of pupils may require a more phased return to school, eg if a pupil is known to have high anxiety/behavioural issues. In these cases, the School will look at appropriate phased return. For any pupil who is returning on a different time-table to the School's 'new normal', the risk assessment and plan, in addition to sharing with parents/carers, will be sent to the Local Authority Inclusion Manager, who will review and where appropriate offer support and advice.

## 2.7 Changed rules

**Expectations for attendance** – The [latest government guidance](#) says attendance will be mandatory from 8 March 2021. We will be reverting back to our normal expectations for attendance as outlined in the School's Attendance Policy.

**Expectations for uniform** – From 8 March 2021, all pupils must wear full Cams Hill School uniform to school unless it is a day when they have a timetabled PE lesson. On these days, full Cams Hill School PE kit **and a school blazer** must be worn. No other items will be permitted to be worn apart from regulation PE kit items as identified on our School website.

If pupils cannot wear their PE kit or full uniform, parents should contact their child's tutor.

## 2.8 Rewards

To help encourage pupils to follow the above rules, please see Cams Hill School's Praise and Reward Policy.

## 3. Monitoring arrangements

We will review this policy as guidance from the local authority or the Department for Education is updated.

## 4. Links with other policies

This policy links to the following policies and procedures:

- Attendance Policy
- Child Protection Policy
- Equalities and Diversity Policy
- Good Behaviour Policy
- Health and Safety Policy
- Online Safety Policy
- Praise & Reward Policy
- Safeguarding Policy
- School Uniform Policy
- SEN Policy