

CAMS HILL SCHOOL
COVID-19 ADDENDUM
TO ATTENDANCE POLICY



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Contents

Context.....	3
Attendance.....	3
Critical Worker Online School Provision (CWOSP).....	3
Remote Learning.....	3
Pupils who are shielding or self-isolating.....	4

Context

This Addendum sets out the changes and exceptions to the normal Cams Hill School Attendance Policy. Pupils, parents/carers and staff should continue to follow the normal Attendance Policy with respect to anything not covered in this Addendum.

We may need to amend or add to this Addendum as circumstances or official guidance change. We will communicate any changes to staff, parents/carers and pupils.

From 4 January 2021, the Government has stipulated that all pupils are to remain at home except for those deemed vulnerable or whose parents/carers are Critical Workers, these categories are defined in the following Government publication:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision>

To secure a place at Critical Worker Online School Provision (CWOSP), it is necessary for the parent/carer to communicate with the school and complete a CWOSP provision form that will be sent upon request.

Attendance

Critical Worker Online School Provision (CWOSP)

For those pupils attending CWOSP:

- Pupils to arrive at school by 0830 in full PE kit including blazer
- Notification of non-attendance is to be made by telephone and/or email, in the usual way, giving reasons for absence by 0800

Remote Learning

During this current lockdown, Cams Hill School require pupils to work from home unless they are defined as vulnerable and/or open to Children's Social Care or the parent/carer is deemed a critical worker.

Pupils are required to access the Real Time Provision as per the normal school day. All pupils are expected to attend AM/PM tutor time and all lessons as per their timetable.

- AM tutor time 0840
- Lesson 1 0900 - 0950
- Lesson 2 1000 - 1050
- Break 1050 - 1120
- Lesson 3 1120 - 1210
- Lunch for Years 7 and 11 1220 - 1245
- Lesson 4 for Years 8 and 10 1220 - 1310
- Lesson 4 for Years 7 and 11 1250 - 1340
- Lunch for Years 8 and 10 1310 - 1345

- Lesson 5 1345 - 1435
- PM tutor time 1440 - 1500

If your child is unable to attend their learning for any reason, please contact the absence line in the normal manner, 01329 226540, or email office@camshill.com. Please provide full details for absence. If your child is absent from online learning and we have not received communication from you, an absence text will be sent out. This will request that you contact the school to provide a reason for absence. If your child's online attendance becomes sporadic, you will receive a telephone call from their form tutor or a member of the year team to discuss this.

If you experience any IT issues which prevent your child from accessing online learning, please let us know at the earliest opportunity by emailing onlinelearning@camshill.com.

Pupils who are shielding or self-isolating

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>

If shielding has been advised nationally or in a local area by DHSC or PHE, then pupils who are clinically extremely vulnerable are advised not to attend school. Non-attendance in accordance with guidance from PHE or the DHSC will be recorded in school as code X.

The school should contact parents/carers of pupils who are shielding when measures in the local area are lifted and shielding is paused again, to set out the expectation that they can return to school. Code X will not be used for sessions after the pupil has been advised to return to school.

Where children are not able to attend school as parents/carers are following clinical and/or public health advice, the absence will not be penalised.