



Ref: 19-20-442

24 August 2020

TO ALL PARENTS/CARERS

Dear Parents and Carers

Start of the Academic Year 2020-2021 – Key Information

I am writing to confirm details about the start of term to ensure that we are as ‘Covid Safe’ as is possible in line with Government guidance. I need to respectfully remind you all that having received guidance last minute, late night and unexpectedly at random times throughout the pandemic to date, **this information is subject to change** at short, if any, notice which remains completely out of our control.

Please remember that every pupil will be required to have their own ‘Covid Kit’ with them at all times containing tissues, hand sanitiser, all equipment that they require for the day and a full water bottle; we ask that pupils have their name on their water bottle too. Pupils are ‘actively encouraged’ to wear an appropriate face covering although this is not currently mandatory. I am aware that there is much discussion and this may be subject to change before we come back to school. Staff also have the option to wear a face covering which may be either a face mask or a visor (provided by the school) or both.

The timetable that we are going to be working with provisionally until half term is detailed below. This involves the underlying principle of ‘year group bubbles’ as per guidance and maximising face to face learning time for pupils with their teachers having spent so much time engaged in ‘virtual’ learning over the past few months of the global pandemic.

As you can see, the timetable includes:

- staggered start times to allow year groups to arrive one at a time;
- a one-way system (our ‘lazy river’) to enable pupils to remain in their year group bubbles during movement between lessons;
- break time zones to ensure year groups remain in bubbles at this time. No snacks will be available to purchase at break time;
- staggered lunch time to enable year group bubbles to have their lunch in specific areas. Please ensure your child has a pack lunch if at all possible as there will be limited choices of food to purchase. **All** transactions will be cashless so please make sure there is money in your child’s Tucasi account. For new Year 7 families, these accounts will be created before their first day on Friday 04 September 2020;
- clear identification of lunch time zones for each year group plus time identified by + to ensure access to toilets;
- staggered finish to each day to allow groups to leave one at a time.

| Year group | 0830-0900 Tutor time staggered start | 0900-1000 Lesson1 | 1000-1100 Lesson2 | 1100-1120 Break No Food available | 1120-1220 Lesson3 | 1220-1350 Lesson 4 and staggered Lunch (bells will indicate change times) | | | | | | | | 1350-1440 Lesson 5 | 1450-1505 Tutor time staggered finish |
|------------|---|----------------------|----------------------|--|----------------------|---|----------------|----------|----------------|------|----|---------------|------|-----------------------|--|
| | | | | | | 1220 | 1240 | 10 | 1250 | 1310 | 10 | 1320 | 1340 | | |
| 7 | 0830 | | | Zone 1 | | Lunch1a | + | Lesson 4 | | | | | | | 1450 |
| 8 | 0840 | | | Zone 2 | | Lesson 4 part 1 | Lunch2a | + | Lesson 4 part2 | | | | | | 1500 |
| 9 | 0840 | | | Zone 3 | | Lesson 4 part 1 | Lunch2b | + | Lesson 4 part2 | | | | | | 1500 |
| 10 | 0850 | | | Zone 4 | | Lesson 4 | | | | | | Lunch3 | + | 1505 | |
| 11 | 0830 | | | Zone 5 | | Lunch1b | + | Lesson 4 | | | | | | 1505 | |

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All parents/carers

Break Time Zones – Any toilets can be used. (All zones have seating and a ‘downtime’ area.) (DRAFT)

Year 7 Zone 1 - DDZ in Atrium, south field left hand side plus benches outside year team huts/NEXUS/staffroom

Year 8 Zone 2 - south field right hand side plus benches by Science/MfL entrances

Year 9 Zone 3 - north/top field plus benches outside by Art rooms

Year 10 Zone 4 - blue courts plus grass and benches outside Year Teams and Geography huts

Year 11 Zone 5 –north side courts plus benches by hatch

Lunch time Details/Zones/Allocated areas (DRAFT)

Year 7 Lunch 1a - 20 mins main Dining Hall then **south** side benches by staffroom/year team huts/NEXUS sit and play on grass area or **Library** as quiet zone. No courts. Junior toilets

Year 8 Lunch 2a - 20 mins main Dining hall then **south** side benches by staffroom/year team huts/NEXUS sit and play on grass area. No courts. Junior toilets.

Year 9 Lunch 2b - 20 mins hatch/Hums Dining Hall then **north** side sit on benches outside hatch area and play on top courts or **Library** as quiet zone. Senior toilets

Year 10 Lunch 3 - 20 mins main Dining Hall then **north** side sit on benches outside hatch area and use top courts or **Library** as quiet zone senior/Hums. Senior toilets

Year 11 Lunch 1b - 20 mins hatch/Hums Dining Hall then **north** side sit on benches outside hatch and use top courts area. Senior toilets

There are increased cleaning routines in place to ensure toilets, communal and high touch point areas are cleaned regularly throughout each and every day. Teachers will be cleaning desks between lessons.

There will be short videos appearing next week on our website prior to the start of term detailing the one-way system. Please do take time to watch these to ensure that your child/children are fully aware before entering the school site of how this is intended to work safely and successfully. On our website you will also find an addendum to our safeguarding and behaviour policies to ensure a compliant and safe return for all pupils. These will be regularly updated.

We welcome our **Year 7 pupils back on Friday 04 September 2020 at 0830**. Pupils will need to enter using the Humanities side pathway into the main school NOT via Main Reception and will gather on the north side courts before going into their tutor groups. If the weather is not kind to us, there will be members of the senior team in high viz jackets directing pupils straight into their respective tutor rooms! Year 7 parents and carers will be in receipt shortly of a separate letter from Miss Haynes (Head of Year 7) with specific details about this day.

We welcome our entire **Cams Hill School Community back on Monday 07 September 2020** as per the staggered timings identified above. Pupils need to enter the school at their allocated time using the most appropriate entrance for their tutor room and NOT via Main Reception. A full tutor group rooms list was sent out during the ‘summer mailing’ on 24 July 2020 and is also on the website under the ‘school life’ tab then ‘care, guidance and support’ then ‘tutors.’

If you have any questions, please may we ask that you send them at your earliest convenience to office@camshill.com with ‘Covid-19 questions’ in the subject line. We will quickly collate these and produce a FAQ document next Tuesday 01 September 2020 prior to the start of term which we hope all parents and carers will find useful.

Thank you for your understanding, for your flexibility, for your support in making the full reopening of our wonderful school as safe as we continue to respond to during the global pandemic.

Yours sincerely

Mrs G Harrison-Jones
Headteacher