**CAMS HILL SCHOOL │ SHEARWATER AVENUE │FAREHAM │ HAMPSHIRE │ PO16 8AH**

**t: 01329 231641 │ e:** **office@camshill.com** **│ www.camshill.com**



Ref: 19-20-434

16 July 2020

TO ALL YEAR 11 PUPILS

Dear Year 11 pupils

**Re: Results Day 2020 – Thursday 20 August 2020**

We very much look forward to welcoming you back into school to collect your GCSE/KS4 results. This year, this will take place on:

**Thursday 20 August 2020.**

The school continues to follow the latest government guidance regarding COVID-19 and at the time of writing, the arrangements detailed below reflect the current guidance.

To limit the number of people and to manage safe movement on site, we are inviting pupils into school a tutor group at a time. Each tutor group has been allocated a 30-minute time slot, which must be followed to ensure the safety of both pupils and staff working on site. This will allow time for you to collect results and some time to speak with teachers and other pupils, which we recognise as an important and valuable part of the day.

It is with sadness that we cannot offer the same Results Day as in previous years, but we wish to provide as much of a supportive and positive experience for you as possible.

We ask you to take note of the following:

* Please ensure that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school;
* Pupils should follow [Coronavirus (COVID-19): safer travel guidance for passengers](https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers) when planning their travel to school and are encouraged to walk or cycle where possible;
* Only pupils will be allowed into school. We request that parents/carers remain in their cars in the car park. Please note car parking space is limited;
* Pupils, parents and carers are not permitted to gather in the car park, bus bay or at the Main Entrance gates;
* Pupils will need to:
	+ hand sanitise before entering the school site (we ask pupils to bring their own hand sanitiser);
	+ follow staff instructions and queue for their results, socially distanced;
	+ bring an umbrella/coat if weather is changeable (queuing will be outside);
* Pupils will need to remain in the designated area for their tutor group and leave the site promptly at the end of their time slot;
* If someone is collecting results on a pupil’s behalf, it would be helpful if the school could be notified in advance by emailing exams58105@camshill.com. The person collecting the results must ensure they know which tutor group the pupil is in and bring with them:
	+ a signed letter written by the pupil informing the school that the named person is collecting results on their behalf;
	+ photo ID for themselves;

An authorisation form can be found on our school’s website under ‘exam’ tab;

* Any results not collected will be posted to the address that we hold on our system. Please let us know if this has changed since March 2020.

Cont.

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16 July 2020

All Year 11 pupils

**Yearbook**

If you have ordered a Yearbook this will also be available for collection from your designated collection point along with your exam results.  You will not need to bring your receipt as the school has a list of who has ordered one. Please note that Yearbooks cannot be purchased on the day.

We thank pupils, parents and carers in advance for their adherence to the safety measures detailed above and very much look forward to seeing you on the day.

Please do not hesitate in contacting exams58105@camshill.com should you have any questions.

You can find details about when you need to come into school on the attached document.

With very best wishes.

Yours sincerely

Miss R Matthews (Deputy Headteacher)

Mrs O Ure (Exams Officer)