

# School Governor

**Grade: Voluntary**

**4-year term of office, Hours vary**

**Term time only (39 weeks a year)**

**Actual Salary: £0 per annum**



Cams Hill School are recruiting Governors to join an enthusiastic, committed Board of Governors. School Governors are volunteers who are responsible for governing a school and directing how it is managed and run.

## **The role includes:**

- Holding executive leaders to account for the educational and financial performance of the school
- The board creates robust accountability for executive leaders through rigorous analysis of performance data and financial information.
- Setting the school's vision and values, and the strategy for achieving this vision
- The school's vision will centre on pupil progress and achievement. Working with senior leaders, the board sets strategic objectives to help the school reach its goals.
- Ensuring the school's financial success and probity
- Governors are responsible for ensuring that the school operates with regularity, propriety and value for money, using only the resources it has available.

## **The role responsibilities include:**

- Develop the schools vision and strategy
- Establish a culture of high educational standards, which promotes staff and pupil wellbeing
- Ensure all pupils have access to a broad and balanced curriculum
- Monitor provision for pupils with special educational needs (SEN) and disabilities
- Monitor educational performance of the school, using a range of data sources
- Ensure stakeholders (parents, pupils, staff and the local community) are informed and consulted as appropriate
- Approve the budget for the school
- Monitor and evaluate the school's financial performance
- Approve and review school policies, and hold staff to account for their implementation
- Ensure the school is compliant with legal requirements, including that all statutory policies and documents are in place
- Carry out the appointment and performance management of the Headteacher
- Monitor and evaluate the school's staffing structure
- Monitor health and safety in the school

## **Skills and experience**

Essential for all Governors:

- Critical listening and the ability to ask effective questions
- Strategic thinking
- Excellent communication
- Problem solving and analysis

Desirable - ***one or more*** of the following:

- Understanding of data
- Finance and/or accounting knowledge
- HR experience
- Knowledge of education
- Leadership and management
- Risk management
- Legal expertise
- Marketing and communications

**Time commitment**

The time commitment for the Governor role will vary. There are six Full Governing Body meetings held per year which are attended by all Governors. These meetings are normally held on weekday evenings and last between 1 – 3 hours; however, this may vary as required.

Governors also sit on a committee focused on an area they have knowledge of, or are particularly interested in. Cams Hill School has three committees including; Resources Committee, Teaching, Learning and Assessment Committee and Pastoral Committee. You will be allocated to one committee which will meet six times a year.

You will be expected to prepare for meetings including reading papers and preparing questions for senior leaders.

You will also be expected to undertake any training required to enable you to discharge your role effectively.

Governors are also expected to visit the school while it is open to pupils and prepare reports on the findings of their visits.

The Governor role is voluntary and is unpaid; however, some expenses can be claimed.

If you would like to apply, please download the Governor Application pack on our website [www.camshill.com](http://www.camshill.com).

**Closing Date:** Friday 31<sup>st</sup> January 2020, 12 midday

**Contact details:**

Mrs Ashley Billingham, Clerk to Governors, [govs@camshill.com](mailto:govs@camshill.com), 01392 231641

Cams Hill School  
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Following shortlisting, applicants will be invited to attend an interview with the Chair of Governors, Headteacher and one other Governor.

This post is offered subject to the terms and conditions laid down by Cams Hill School. The successful candidate will be subject to a Disclosure and Barring Service check along with other pre-appointment checks. The school is committed to safeguarding and promoting the welfare of children.