



Ref: 19-20-108

13 November 2019

TO PARENTS/CARERS OF YEAR 8 PUPILS

Dear Parent/Carer

Year 8 Tutor Evening - Tuesday 26 November 2019 15.00-18.00

As pupils move throughout the school, we feel that home/school collaboration is an integral part of the process and we would like to invite you to our Year 8 tutor evening to support that transition. Please do bring your child with you.

On the night you will be able to review initial data and discuss with your child's tutor how your child has settled into Year 8 and indeed share any concerns you, your child or the tutor may have that are a barrier to learning.

Alongside your child's tutor we also have a wide range of staff available on the night for bookable appointments or drop ins. If you would like to speak about your child's special educational needs or additional learning support Mr Haines, Special Educational Needs Co-ordinator (SENCo), will be offering appointments (of 10-minutes duration) from 15.00 – 17.30. Mr Townsend (Head of Year 8) and Mr Anderson-Poore (Assistant Head of Year 8) will also be available for bookable appointments. For any other discussions please book with **one** of the members of the Senior Leadership Team; Miss Noble (Assistant Headteacher), and Mrs Lawrence (Assistant Headteacher) who will be available on the evening. Appointments can be made via our online Parent Booking system. Mrs Harrison-Jones (Headteacher) will also be in attendance and available for informal discussions. **PLEASE UNTICK THOSE MEMBERS OF STAFF YOU DO NOT WISH TO SEE.**

Also available on the evening will be support and advice from our wellbeing team, study skills and guidance and top tips for navigating teenagers through their studies. We will also have a variety of local businesses joining us.

The evening will be based on a five-minute appointment system with you stating the preferred time. Please refer to the attached instructions on how to book an appointment using our online system.

There will be an opportunity to talk to Subject Teachers and discuss progress across the curriculum on 28 April 2020.

Thank you for supporting the school and your child by attending this constructive and practical event. I hope by us working in continued positive partnership we can support pupils to reach and exceed their potential.

We look forward to seeing you on the 26 November 2019.

Yours sincerely

Mr Townsend
Head of Year 8