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**Admission Appeals Timetable**

**For admission into Year 7 in September 2019**

If your child has not been offered a place at Cams Hill School for entry into Year 7 in September 2019 and you would like to appeal against non-admission, you should download details of our [appeals procedure](https://www.camshill.com/wp-content/uploads/2019/03/Appeals-Procedure-2019_2020.docx) and make the appeal in writing on the [appeals form](https://www.camshill.com/wp-content/uploads/2019/03/Appeals-Form.docx), giving any information in support of your appeal.

Please address all correspondence to Miss Sarah Jenns (Admissions Secretary)

**Appeals Timeline**

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| **Tuesday 23 April 2019** | Deadline for notifying the school of your intention to appeal. Late notification of the intention to appeal after this date may delay the hearing. |
| **April-June 2019** | The school will offer guidance on the appeals process and the development of the appellants' case(s). |
| **Friday 10 May 2019** | The school requests that the appellants send all paperwork to the school relevant to their case by this date. |
| **Monday 20 May 2019** | Appellants given ten school days’ notice of appeal dates and arrangements to appellants. Appellants will have received copies of all correspondence linked to their case by this date. |
| **Monday 27 May – Friday 31 May 2019** | Spring Half Term. School closed. |
| **Monday 10 June and Tuesday 11 June 2019** | Provisional dates of Appeal Hearings  (Please note: the date may alter to another day in the same week depending on the availability of the independent panel members). |
| **Notification of the Panel’s Decision** | Appellants will be notified of the Panel’s decision in writing. This will be posted as soon as possible after the hearing but no later than 5 school days after the hearing, unless there is a good reason. |