

EDUCATIONAL VISIT INFORMATION AND CONSENT FORM (Please complete both sides)

Personal Details:

Pupil's Name: Tutor Group:

Pupil's Name as per passport if different from above (trips abroad only):

Home Address:

.....

E-mail Address:

Name of Next of Kin:

Address of Next of Kin during the activity (if different from above)

.....

Contact Telephone No: Home Work:

Mobile:

Family doctor name and address: Family doctor telephone:

.....

Pupil's NHS no: Pupil's date of birth:

Consent to the Visit or Venture

Visit/venture to: Date of visit:

I confirm that I have parental responsibility for:

He/she is in good health and I consider him/her to be capable of taking part in the activities set out in your letter dated:

In the event of illness or accident I consent to any necessary medical treatment including the use of anaesthetics.

Signed:

Please print your name here:

For any additional information you may wish School to have prior to the visit/venture:

.....

For trips abroad your son/daughter will require a passport. If the travel destination lies within the European Economic Area and Switzerland, a European Health Insurance Card (EHIC) is also required.

| | | |
|--------------------------------------|------------|-----------|
| My son/daughter has a valid passport | YES | NO |
| My son/daughter has a valid EHIC | YES | NO |

Information about the EHIC (replacement of the E111) can be obtained from www.dh.gov.uk/travellers or from the Post Office

EDUCATIONAL VISIT INFORMATION AND CONSENT FORM (Please complete both sides)

Do any of the following apply to your son/daughter:

| | | | | | |
|-----------------------------|------------|-----------|---|------------|-----------|
| Asthma or bronchitis | YES | NO | Allergies to any known medication | YES | NO |
| Heart condition | YES | NO | Allergies, eg material, food, plasters, stings, etc | YES | NO |
| Fits, fainting or blackouts | YES | NO | Other illness or disability | YES | NO |
| Severe headaches | YES | NO | Travel sickness | YES | NO |
| Diabetes | YES | NO | On regular medication | YES | NO |

If the answer to any of these questions is "YES", please give details here:

.....

.....

If it is considered necessary, do you agree to mild painkillers (eg Paracetamol) being administered? **YES** **NO**
 (A child under 16 must never be given aspirin or medicines containing Ibuprofen unless prescribed by a doctor)

Has your son/daughter received vaccination against tetanus in the last 10 years? **YES** **NO**

Is your son/daughter receiving medical or surgical treatment of any kind from his/her family doctor or hospital? **YES** **NO**

Has your son/daughter been given specific medical advice to follow in an emergency? **YES** **NO**

Does your son/daughter carry an inhaler for asthma? **YES** **NO**

Does your son/daughter carry an EpiPen/Anapen? **YES** **NO**

Has your son/daughter been in contact with any contagious diseases or suffered from anything in the last four weeks that may be contagious or infectious? **YES** **NO**

If the answer to any of the last five questions is "YES", please give details here (including dosage of any medicines/tablets)

Details:

.....

Please note: Antihistamine creams/medicines can only be taken on trips (and handed in to the elected member of staff for safe keeping) if prescribed by a doctor or hospital.

Dietary requirements, eg vegetarian:

In the event of any illness or medical treatment occurring after the return of this form and prior to the activity, I undertake to inform the group leader.

Signed: *(parent/guardian)*

Please print name: Date:

Publishing and using photographs and video

We are very careful in this respect and adhere to the guidelines below, which are taken from a government agency, the National Grid for Learning (NGFL), and our good sense as teachers and parents ourselves.

We avoid the use of the first name and surname of individuals in a photograph.

Where we include photographs of a group of children who have won a competition or have taken part in a school trip, we may name them, but ensuring that the names are not in the order they appear in the photograph or video. We only use photographs of pupils in suitable dress. We take extra care when using photographs in sportswear, prom dresses, etc.

We always use photographs/video of a positive nature, showing the school and the pupils in a good light.

Gut instinct prevails - what is "good taste" and what isn't? We always ask the question, "Would we be happy to see our own children in presentations or on the web in this photo or video?"

These rules do not apply to newspapers and other organisations who publish photographs and names as they wish.