



Science Specialist School



A Leading Edge School

Ref: 09-10-116

16 December 2009

TO PARENTS/GUARDIANS OF PUPILS IN YEAR 10

Dear Parent/Guardian

Geography Trip to The French Alps - October 2010

I am very pleased to confirm your child's place on the Geography trip to the French Alps; thank you for returning the permission slip and deposit.

As you know, the full cost of the trip is £405.00 and final payments are due at the end of May 2010. A suggested payment plan schedule is given below, and I would ask that you stick to it as closely as possible. It is important for the school to meet payment deadlines to the travel company on your behalf in order to secure the booking. If you would like to make payments in advance of the proposed schedule, please feel free.

	Payment by	Total	
First non-refundable deposit	4 December 2009	£50.00	Received with thanks
First instalment	29 January 2010	£75.00	
Second instalment	26 February 2010	£70.00	
Third instalment	26 March 2010	£70.00	
Fourth instalment	30 April 2010	£70.00	
Fifth and final instalment	28 May 2010	£70.00	

Your child has to have his/her own passport and European Health Insurance Card (EHIC). EHIC application forms can be collected from the Post Office. You can also apply online at www.dh.gov.uk/travellers.

If your child does not have either a passport or an EHIC, please apply for these as soon as possible. Passports can take a particularly long time to process, so please bear that in mind.

All payments must be handed in to Pupil Reception in a sealed envelope marked "French Alps" with your son/daughter's name and tutor group.

I look forward to having the company of your child in France.

If you have any further queries regarding the visit, please do not hesitate to contact me.

Yours sincerely

Mrs S Hawes
Head of Geography